



Application for Variance from the Sign Ordinance

Street Address / Location: _____

Owner's Name: _____

Mailing Address: _____

Phone Number(s): _____

Type of Sign: _____

Size of Sign: _____

Describe sign variance you are applying for: (Attach additional sheets if necessary)

Explain how your request addresses each of the following:

- (a) The unusual shape or topography of the property in question or some other significant factor prevents Signage allowable under the provisions of this Ordinance from adequately identifying the business or other activity located on the subject property;

- (b) The variance is not contrary to the public interest;

(c) Due to special conditions, a literal enforcement of the Ordinance would result in unnecessary hardship. Ordinarily, hardship that is self-induced or that is common to other similarly classified properties will not satisfy this requirement. Financial or economic hardship alone will not ordinarily satisfy this requirement; and

(d) The spirit and purpose of the Ordinance will be observed and the design guidelines set forth in the Ordinance are substantially met and substantial justice will be done.

(Attach additional sheets if necessary)

Are all of the checklist requirements being supplied? ☐ Yes ☐ No

If not, please explain:

(Attach additional sheets if necessary)

Certifications:

I hereby certify that I am the owner of the above described property for the purposes of this application. I agree to provide all necessary information concerning this submittal. I understand that any substantial modifications or additions to this submittal can mean the requirement of a revised submission. I certify that I have been informed and understand the regulations regarding this process as specified by City Ordinance.

Owner's Signature

Owner's Printed Name

I also hereby authorize the Applicant, Agent, and/or Engineer listed on this application to act on my behalf during the processing and presentation of this request. They shall be the principal contacts with the City in processing this application.

Owner's Signature

Owner's Printed Name

Applicant's Signature

Applicant's Printed Name

Agent/Engineer's Signature

Agent/Engineer's Printed 10